

APPROVED

**Summit Academy North
Board of Directors Room at
The Peak
18601 Middlebelt Road, Romulus, MI 48174
Thursday, March 13, 2025
6:00 p.m.**

MINUTES

I. Call Meeting to Order 6:07pm

II. Pledge of Allegiance

III. Roll Call: President Operhall, Secretary Bynum, Vice-President Baum,
Trustee Woods

Excused: Treasurer Walker

Moment of silence for Officer Phil Czernik

IV. Approval of the Minutes of January 9, 2025

The minutes of the January 9, 2025, meeting are approved as presented. Motion by Trustee Woods, supported by Vice-President Baum. Motion carried unanimously

V. Approval of Agenda March 13, 2025

The agenda for the regular meeting of March 13, 2025, is approved as presented. Motion by Trustee Woods, supported by Vice-President Baum. Motion carried unanimously.

VI. Consideration of Bills/Receipts/ Financial Report- Jason reviewed this with the Board

Jason Hamstra

- The Wellness and Literacy night is at the elementary tonight.
- There is nothing new to discuss.
- A budget revision is on the agenda.

A. Financial Report, Bills, Receipts

**The financial report, bills, receipts are approved as presented.
Motion by Trustee Woods, supported by Vice-President Baum.
Motion carried unanimously.**

B. Budget Revision and Resolution

Jason Hamstra

- All grants have been allocated.
- With the new budget, we are \$96,000 to the good

**The budget revision and resolution are approved, as presented.
Motion by Trustee Woods, supported by Vice-President Baum.
Motion carried unanimously.**

C. Invoices for Board Approval-None

VII. Old Business

A. Administrative Committee Reports to the Board

1. Finance-Jason Hamstra- state level budget talks are ongoing. The Governor's budget is out there and it is not favorable to charters. Laura Carpenter of Partner Solutions was positive about it. Changes with United States Department of Education is a topic of discussion. We will continue to monitor
2. Communication-Secretary Bynum reviewed the staff survey on Jason and Alicia. The survey is on Central Office Leadership- all staff responded with positive results. Strong commitment for the school, and leadership. Strong areas and opportunities for improvement were better alignment between tools and delivery, positivity, and letting staff be involved in decision making.
3. Quality Instruction-Alicia stated we are deep into instructional rounds. Focus areas have been identified. This tool is our improvement vehicle. Summer Learning, with the Discovery Grant will happen again with an award of \$634,000. Enrichment will be for the K-8 students. K-8 will together be in the elementary building for summer learning, and high school will have full credit recovery, as well as advanced credit earning. We held another Curriculum Alignment Team meeting. We dove into district data.
4. Climate and Culture of Success and Equity-Last round of SAEBRS questionnaire was sent out to determine the needs of the students.
5. Highly Effective Staff-No report

B. Transparency Certification Spring- Jason reviewed this

with the Board.

Jason Hamstra

- We do this twice a year, this is the Spring one.

The Spring Transparency Certification is approved as presented. Motion by Trustee Woods, supported by Vice-President Baum. Motion carried unanimously.

C. NCSI Policy 5500 -Jason reviewed this with the Board

Jason Hamstra

- The Board tabled this policy in January. Counsel corrected an error.
- We need a motion for deletion.

The NCSI Policy 5500 is deleted as presented. Motion by Trustee Woods, supported by Vice-President Baum. Motion carried unanimously.

VIII. New Business

A. Leadership Reports

Erin Avery High School

- We have had our focus on truancy.
- We are being articulate regarding expectations.
- Parents like the support.
- Our scores in math are low and stagnant. Shawn Hurt of CMU met with us. We were happy to meet with him.
- Brian Charlefour and Tim Murphy met with Mr. Hurt, who gave useful strategies. He suggested making better use of instructional time. Hopefully the help pays off in SATs.
- Girls Basketball made history going further than they ever have.
- Band got straight 1s and headed to state.
- Two wrestlers to state. Bowler to state.
- Boys' basketball final four. We've had a lot to celebrate.

Alicia Jenkins

- We are piloting a support system at the elementary with the *Joey Foundation*.
- Developing a systematic approach to help students dealing with grief.

- Social workers are specifically trained.
 - We want to concentrate on filling the vacuum that helps occurs after the initial loss.
 - Other schools are interested as well.
 - Alex Altman doing a great job covering our events on social media.
- B. Partner Solutions Presentation-Jason we will table this until March.
- C. AER- Jason reviewed this with the Board

Jason Hamstra

- AER was submitted before the deadline.
- The complete AER is on our website.

The 2023-2024 AER is accepted as presented. Motion by Trustee Woods, supported by Vice-President Baum. Motion carried unanimously.

- D. Contract Amendment Request and Questionnaire 2025-2026-Jason reviewed this with the Board

Jason Hamstra

- We are adding a variety of electives at the high school. CMU will need to add them to the contract.

The contract amendment request and questionnaire for 2025-2026 is approved as presented. Motion carried unanimously.

- E. Student Information Guidance- Jason reviewed this with the Board.

Jason Hamstra

- This is about guidance regarding ICE showing up at the school.
- The document was drafted by counsel.
- We want to be sure we are following our legal obligations and supporting our families.
- We want to be prepared.

- F. Toshiba Lease-Jason reviewed this with the Board.

Jason Hamstra

- This lease is for a third machine at North Elementary to replace a buy back machine that has started to fail.
- This a 39-month lease.

The Toshiba Lease for North Elementary is approved as presented. Motion by Trustee Woods, supported by Vice-President Baum.

Motion carried unanimously.

G. Insurance Proposal- Jason reviewed this with the Board.

Jason Hamstra

- CMU makes the requirements.
- Exact same coverage as last year, there is a higher cost.
- We must have it.
- We are doing nothing beyond the base package.

The insurance proposal from General Agency is approved as presented. Motion by Trustee Woods, supported by Vice-President Baum. Motion carried unanimously.

H. 2025-2026 Board Meeting Calendar-Jason reviewed this with the Board.

The Board Meeting Calendar is approved as presented. Motion by Trustee Woods, supported by Vice-President Baum. Motion carried unanimously.

I. 2025-2026 School Calendar- Alicia reviewed this with the Board.

Alicia Jenkins

- The staff voted on which days they wanted to take for the additional three days we had.
- The calendar meets days and hours requirements.

The 2025-2026 School Calendar is approved as presented. Motion by Trustee Woods, supported by Vice-President Baum. Motion carried unanimously.

J. Special Education Compliance- Jason reviewed this with the Board.

Jason Hamstra

- This is informational. CMU had action steps they wanted. We have sent off our plan for approval by CMU.
- We are meeting back in April.
- We are moving in a forward direction together.
- We are planning professional development for our special education staff. In the IEP process, it is important for general education and special education to know their roles and responsibilities.
- There is a disconnect where special education students want to pass and get a diploma. Special Education is to provide specifically designed instruction to help students meet individual goals. The

goal work doesn't always align to general education requirements.

IX. Public Comment-None

X. Board Comment-None

XI. Correspondence-None

XII. Authorizer Comment-None

XIII. Adjournment- Motion by Trustee Woods, supported by Vice-President Baum to adjourn the meeting at 6:52pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,

Teresa Golba

Approved by the Board of Directors at their 4-10 2025 meeting.

Secretary: _____

Date: _____