

**Proposed**  
**APPROVED**

**Summit Academy North Board of Directors  
Regular Meeting  
January 9, 2025  
Board of Education Meeting Room  
PEAK  
18601 Middlebelt Road  
Romulus, MI. 48174**

**MINUTES**

- I. Call Meeting to Order 6:04pm
- II. Pledge of Allegiance
- III. Roll Call: Secretary Bynum, Treasurer Walker, Trustee Woods  
Excused: Vice-President Baum, President Operhall
- IV. Approval of the Minutes of December 17, 2024, regular meeting

**The minutes of the December 17, 2024, meeting are approved as presented. Motion by Trustee Woods, supported by Treasurer Walker. Motion carried unanimously.**

- V. Approval of the agenda for the regular meeting of January 9, 2025

**The agenda for the regular meeting of January 9, 2025, is approved as presented. Motion by Trustee Woods, supported by Treasurer Walker. Motion carried unanimously.**

- VI. Presentation from CMU-Laura Stabler

**Laura Stabler**

- Reviewed the Education Performance Review

**Jason Hamstra**

- Talked to the Board. Rigor and differentiation are what we need to work on. We need to implement these into our instruction with fidelity.

- VII. Consideration of Bills/Receipts/Financial Report- Second Quarter Financial Report, US Bank Compliance-Jason Hamstra reviewed this with the Board

**Jason Hamstra**

- The Board was given the financial report
- Same line items that were addressed in the last board meeting will be addressed in the budget revision for the February Board Meeting.
- Jason Treasurer Walker and Jason Hamstra will meet regarding a revised budget.
  - A. Financial Report/Bills, Receipts

**The financial reports, bills, receipts are approved as presented. Motion by Trustee Woods, supported by Treasurer Walker. Motion carried unanimously.**

B. US Bank Second Quarter Continuing Disclosure

**Jason Hamstra**

- This is the regular quarterly disclosure to US Bank.

**The second quarter continuing disclosure documents to US Bank are approved as presented. Motion by Trustee Woods, supported by Treasurer Walker. Motion carried unanimously.**

C. Invoices that need Board approval-Jason reviewed this with the Board, there were no invoices needing Board approval.

VIII. Old Business- There were no committee reports at this meeting.

A. Board Committee Updates

1. Finance
2. Communication
3. Quality Instruction
4. Climate and Culture of Success and Equity
5. Highly Effective Staff

IX. New Business

A. Leadership Reports-No Leadership Reports this month

B. Contract Review Process- Jason reviewed this with the Board

**Jason Hamstra**

- This is an annual item that is reviewed with the Board.
- The only change on this document is the threshold for bids changed.

C. Partner Solutions –Quarterly Report- Jason Hamstra reviewed this with the Board

**Jason Hamstra**

The report highlights the Human Resources activities of Partner Solutions over the last quarter.

D. NCSI Fall Updates- Jason reviewed this with the Board.

**Jason Hamstra**

- The Board had these policies to review from NCSI.
- Highlight- several deleted policies pertain to having an employee of the Board which the board no longer has.
- Many of the policies are about grant funding.
- Title IX policy changed and may change again with the new administration at the Federal level.

**The NCSI Fall Updates 2264, 2266, 5340, 6110, 6111, 6112, 6114, 6325, 6550, 7310, 7450, 8321, are approved as presented. Policy numbers 1130, 12217,**

3110, 3121, 3217, are deleted. Policy number 5500 is tabled per legal recommendation. Motion by Trustee Woods, supported by Treasurer Walker. Motion carried unanimously.

- X. Public Comment-None
- XI. Board Comment-None
- XII. Correspondence- Amend 7 signature memo from Jennifer Cook.
- XIII. Authorizer Comment-Shawn Hurt

**Shawn Hurt**

- The EPR report and presentation are important.
- State Test coming up soon.
- If there is anything you need from CMU let him know.
- Board Member Appreciation Month- Given portfolio from CMU.

- XIV. Adjournment

**Motion by Treasurer Walker, supported by Trustee Woods to adjourn the meeting at 6:57pm.**

**Motion carried unanimously.**

Proposed Minutes Respectfully Submitted,

  
Teresa Golba

Approved by the Board of Directors at their 3-13 2025 meeting.

Signature



Date

3-13-2025