

Proposed
Approved

Summit Academy North Board of Directors
Board of Education Office at the PEAK
18601 Middlebelt Road, Romulus, MI 48174
Thursday, November 14, 2024
6:00 pm

MINUTES

- I. Call Meeting to Order 6:00pm
- II. Pledge of Allegiance
- III. Roll Call- Present: Operhall, Baum, Bynum, Walker, Woods
- IV. Approval of Minutes of the regular meeting of October 10, 2024

The minutes of the regular meeting of October 10, 2024, are approved as presented. Motion by Woods, supported by Baum. Motion carried unanimously.

- V. Approval of Agenda of the regular meeting of November 14, 2024

The agenda for the regular meeting of November 14, 2024, is approved as presented. Motion by Baum, supported by Woods. Motion carried unanimously.

- VI. Audit Presentation- Jason reviewed with the Board

Jason Hamstra

There were no findings in the General Fund, or on the Special Audit. The special audit was a review of federal funds including Title funds and ESSER funds.

The 2023-2024 Final Budget projected adding \$20,966 to fund equity. The 2023-2024 Actual added \$74,816 to fund equity.

Expenses in General Administration, Pupil Transportation, Central Support Services, Athletic Activities, and Community were over budget.

Expenses in Basic Programs, Added Needs, Pupil Support Services, Instructional Support Services, School Administration, Business Support Services, and Operations and Maintenance were under budget.

- VII. Consideration of Bills/Receipts/ Financial Report-**Jason reviewed this with the Board
- A. Financial Report

Jason Hamstra

There is not much to note from last month.

We are working on a budget revision to address line items that are over expensed.

We were notified this week that Title 1 allocation is out and we are working on amending that budget.

The financial report, bills, and receipts are approved as presented. Motion by Baum, supported by Woods.

- B. Board response to audited financial statement, single audit, and no management letter

The Board accepts the audited financial statement, single audit, and no management letter. Motion by Baum, supported by Woods. Motion carried unanimously.

VIII. Old Business

A. Board Committee Reports

1. Finance - Jason Hamstra - the committee has been working on a budget revision. We did get the \$375 per pupil funding. In addition, more 31aa safety and mental health will be coming late March early April.
2. Communication-Bynum- staff and parents signed up for focus groups. Parent contact info will be updated in PowerSchool. The central office newsletter has been coming out and has been well received.
3. Quality Instruction-Alicia Jenkins-Summer Discovery for year two has come out. This is for the K-8 program. They have committed to three years. We will use 23g funds for the high school program. Instructional Rounds are going on now.
4. Climate and Culture of Success and Equity-Bynum- We have been evaluating interventions to meet the needs of students. We want to expand emotional support dealing with grief. Emotional needs survey of students has been completed.
5. Highly Effective Staff-Jason Hamstra- no report

IX. New Business

A. Leadership Reports-

The administrators reviewed their reports with the Board.

B. Re-enrollment and Open Enrollment Dates- Jason reviewed this with the Board.

1. Re-enrollment Dates- 2025-2026- January 7, 2025-February 3, 2025.
2. Open Enrollment Dates- 2025-2026-February 4,2025-February 25, 2025.

The Re-enrollment and Open Enrollment dates for 2025-2026 are approved as presented. Motion by Baum, supported by Woods. Motion carried unanimously.

C. Office of Civil Rights (OCR) complaint agreement- Jason reviewed this with the Board.

Jason Hamstra

The complaint pertains to website accessibility.

Jason and Chris Swaffield, Technology Director met with OCR.

OCR would like the Academy to enter into an agreement which says we will work on fixing the website. We will audit our own webpages and turn the audit over to the OCR. There is a timeline for correcting the issues and making a maintenance plan to ensure that the website meets accessibility requirements moving forward. Counsel has reviewed the agreement and recommends entering into it.

The Office of Civil Rights Agreement is approved as presented. Motion by Baum, supported by Woods. Motion carried unanimously.

D. "i love u guys"- Memorandum of Understanding- Jason reviewed this with the Board.

Jason Hamstra

The program came about from school shootings with a focus on consistent verbiage and reunification plans.

This program is recommended by the Michigan State Police.

Memo of Understanding is to help track schools using their materials and to ensure that schools receive any future updates.

The Memo of Understanding with "I love you guys" is approved as

presented. Motion by Woods, supported by Baum. Motion carried unanimously.

E. Summer Discovery Assessment Results-Alicia reviewed this with the Board.

Alicia Jenkins

Overall, we had a very successful summer learning program. All pre and post assessments were used to show the success of the program. The report shows that our growth exceeds the average growth of other schools in the Summit Discovery Program.

X. Public Comment-None

XI. Board Comment-Due to conflict on December 12, the Board would like to reschedule the meeting to December 17th.

Motion by Woods, supported by Baum to move the December 12th meeting to December 17th. Motion carried unanimously.

XII. Correspondence-none

XIII. Authorizer Comment

Shawn Hurt

The EPR review will begin on November 18th.

Reminder that there is tuition reimbursement for staff with CMU.

State School Report Card will be sent out soon. CMU will be analyzing the results.

XIV. **Adjournment**

Motion by Woods, supported by Baum to adjourn the meeting at 6:57 pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,

Approved by the Board of Directors at their _____ 2024 meeting.

Signature Kelly Woods

Date 12/17/24