

**Approved
Proposed**

**Summit Academy North Board of Directors
Board of Education Room
Central Office 18601 Middlebelt Road,
Romulus, MI. 48174
Thursday, October 10, 2024
6:00 p.m.**

MINUTES

Oath of office Trustee Woods

- I. Call Meeting to Order 6:07pm**
- II. Pledge of Allegiance**
- III. Roll Call-Present: President Operhall, Secretary
Bynum, Trustee Woods
Excused: Treasurer Walker, Vice-President Baum**
- IV. Approval of Minutes of September 12 ,2024**

The minutes of the regular meeting of September 12, 2024, are approved as presented. Motion by Trustee Woods, supported by Secretary Bynum. Motion carried unanimously

- V. Approval of regular Meeting Agenda October 10, 2024**

The agenda for the regular meeting of October 10, 2024, is approved as presented. Motion by Trustee Woods, supported by Secretary Bynum. Motion carried unanimously.

- VI. Consideration of Bills/Receipts/ 1st Quarter Financial Report and USBank Letter- Jason reviewed this with the Board**
 - A. First Quarter financials, bills, and receipts**

Jason Hamstra

Jason reviewed the financial packet

Expenses are higher is beginning of the year due to purchasing teaching items

The bills, receipts, and first quarter financials are approved as presented. Motion by Trustee Woods, supported by Secretary Bynum. Motion carried unanimously.

B. US Bank letter, Certification for EMMA

Jason Hamstra

This is our quarterly certification and disclosure to US Bank for Bonds

The US Bank continuing disclosure documents are approved as presented. Motion by Trustee Woods, supported by Secretary Bynum. Motion carried unanimously.

C. Invoices for approval-Jason reviewed this with the Board

Alicia Jenkins

Middle school has a need for online support resources WIN classes intervention that teachers can use.

There are three options – 1. Just the program, 2. The program and 2 pd sessions, 3. The program, 2 pd sessions, and data analysis. Alicia believes that Option 2 is the best for the Academy. The \$11,500 will come from At Risk and Title funds. The program aligns with NWEA.

The invoice from Lexia in the amount of \$11,500 is approved as presented. Motion by Trustee Woods, supported by Secretary Bynum. Motion carried unanimously.

VII. Old Business

A. Board Committee Reports

1. Finance-Jason Hamstra- the audit information is due November 1st. We will meet this deadline; it is still being worked on. The presentation for the Board will be November 14th. The submission will be on time.
Some of the ESSER purchases were for playground equipment- which we considered equipment for the building. If the audits see it as renovations, you must include prevailing wage. Partner Solutions is working with auditor. The budget approved by state was cut 90% for safety and mental health line items. Had to be absorbed by general fund. Congress has agreed to fund some of the cut. 1576 number on count day. MEPSRS update - looks like we will get the \$375/per pupil. This will help the budget.
2. Communication-Secretary Bynum- arrival at the elementary is being done each day by Jason and Alicia. They are doing dismissal at the middle and high schools. Making themselves available. Jason and Alicia have a monthly newsletter for staff and parents. Erin Avery stated that the Fine Arts and Athletic boosters have many volunteers to support the students. There will be focus groups for parents and staff before winter break on communication and resources respectively.
3. Quality Instruction-Alicia stated that NWEA is underway -Instructional Rounds to increase Tier I has started in middle school. High school will start the 29th/30th of this month. Elementary will be next. EPR meeting with CMU went well. We are collecting evidence for CMU.

4. Climate and Culture of Success and Equity-No report
5. Highly Effective Staff-Jason Hamstra stated that the staff retention rate is 90%. Speaks to intentional efforts being made.

VIII. New Business

- A. Leadership Reports- Any questions. Erin Avery added all kids but 4 students have been tested.
- B. Partner Solutions Quarterly Report for the Board-Jason reviewed this with the Board.
- C. CMU Academic Performance Report- Jason reviewed this with the Board.

Jason Hamstra

High School data came out since our last discussion.

We need to close some of these gaps in math performance.

We are outperforming composite resident districts. We have closed the gap since the last time the report was reviewed.

- D. Audit Presentation-Jason reviewed this with the Board.

IX. Public Comment-None

X. Board Comment-Trustee Woods gave congratulations to administration on the budgeting and making everything work.

XI. Correspondence-CMU and amendments-Jason reviewed this with the Board

1. FOIA request and our internet provider costs and contract.
2. CIVIL Rights complaint- Jason Hamstra- accessibility for people with disabilities to our website. Counsel is reviewing. Several districts in this area who received the same thing. The initial call is coming. No specifics yet.

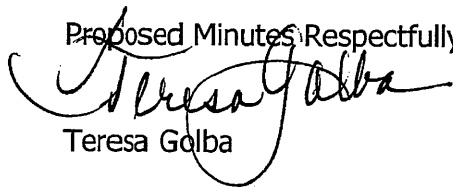
XII. Authorizer Comment-Mr. Hurt- who is replacing Mr. Trout. Oct 16- Virtual webinar coffee with special ed. 3-4:30. EPR- good to see the team on there.

XIII. Adjournment

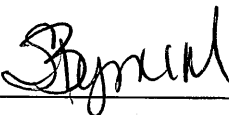
Motion by Trustee Woods, supported by Secretary Bynum to adjourn the meeting at 6:52pm. Motion carried unanimously.

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Proposed Minutes Respectfully Submitted,


Teresa Golba

Approved by the Board of Directors at their 11-14-24 2024 meeting.

Secretary 

Date 11-14-2024